

STANTON UPON HINE HEATH PARISH COUNCIL

MINUTES of the Annual Meeting held on Tuesday 6th May 2025 in Stanton Village Hall at 7.00pm.

PRESENT: Councillors D Dee
C Crackett
C Warren
M Moore
I Yeadon
A Burden
L Renton

In attendance: Katrina Baker (Clerk)
Two members of the public

001.25 Welcome

Councillor Moore welcomed everyone to the meeting and thanked them for their support since her election as Chairman. Councillor Moore read her report. This will be attached to the Minutes and will appear on the website.

002.25 Declaration of Acceptance of Office

All Members read and signed their Declarations for 2025/26.

003.25 Election of Chairman

Councillor D Dee Proposed by Councillor Renton
Seconded by Councillor Moore

All were in favour and thus it was

RESOLVED that Councillor Doug Dee be elected as Chairman for 2025/26.

004.25 Declaration of Acceptance of Office

Councillor Dee completed, read and signed his Declaration, which was witnessed by the Clerk.

005.25 Disclosure of Pecuniary Interests

Members are required to complete new DPIs, the link provided by Shropshire Council is not working at this time.

006.25 Apologies

To receive and approve any apologies for absence, under Section 85 (i) of LGA 1972.

Cllr S Barrett Family Commitments

It was proposed by Councillor Moore and seconded by Councillor Yeadon, all were in favour and thus it was

RESOLVED that the apologies from Councillor Barrett be accepted.

007.25 Election of Vice Chairman

Councillor I Yeadon Proposed by Councillor Crackett
Seconded by Councillor Burden

All were in favour and thus it was

RESOLVED that Councillor I Yeadon be elected as Vice Chairman for 2025/26.

- 008.25 Declaration of Acceptance of Office**
Councillor I Yeadon completed, read and signed his Declaration which was witnessed by the Clerk.
- 009.25 Declarations of Interest**
There were no declarations of interest relating to matters on the Agenda
- 010.25 Minutes of the meeting held in May 2024**
It was proposed by Councillor Crackett and seconded by Councillor Yeadon that the Minutes of the 2024 AGM, be signed by the Chairman as a true record.
- 011.25 Outside Body Representatives**
It was proposed by Councillor Crackett and seconded by Councillor Yeadon that the following appointments be confirmed:
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| SALC Area Committee and Shropshire Local Joint Committee | Councillor C Crackett |
| Emergency Planning | Councillors I Yeadon |
| Snow Wardens | Councillors M Moore, L Renton and I Yeadon |
| Tree Warden | Councillor C Warren |
| Parish Paths and Rivers | Councillors D Dee, I Yeadon and C Warren |
| Play Area Inspections | Councillor Renton |
| Neighbourhood Watch | Councillor C Warren |
| Climate Change | Councillor C Warren |
| Stanton Village Hall | Councillors M Moore and S Barrett |
- 012.25 Standing Orders and Financial Regulations**
It was proposed by Councillor Crackett and seconded by Councillor Yeadon, all were in favour and thus it was confirmed that the Standing Orders and Financial Regulations, updated as required, be adopted for 2025/26.
- 013.25 Financial Matters**
Members confirmed that the Parish Council would continue to bank with Barclays.
The current signatories are Councillors Dee and Crackett. They also have access to online banking. Councillors Moore and Yeadon will be added to the account as soon as possible.
The internal auditor will be R David AAT and the external audit would be undertaken by PKF Littlejohn, as appointed by the Audit Commission.
- Asset Register**
All members had received a copy of the current Asset Register for the end of 2024/25.
- General Power of Competence**
The Clerk was pleased to report that the Parish Council has retained is compliance with the General Power of Competence following the recent elections as they have 100% elected Members and a qualified Clerk.
- 014.25** Members confirmed the importance of Membership of Shropshire Association of Local Councils and the Society of Local Council Clerks. It was proposed by Councillor Crackett and seconded by Councillor Yeadon, all were in favour and thus it was
RESOLVED to renew the subscription to SALC and SLCC.

015.25

Meeting Schedule

Members confirmed the meeting schedule for 2025/26. A copy will be displayed in the noticeboards and will be available on the website. It was proposed by Councillor Dee and seconded by Councillor Burden, all were in favour and thus it was

RESOLVED that the Meeting Schedule, as circulated, be adopted and advertised.
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SignedDate