

## STANTON UPON HINE HEATH PARISH COUNCIL

MINUTES of the Full Council Meeting held on Tuesday 3<sup>rd</sup> November 2020 via Zoom at 7.00pm.

**PRESENT:** Councillors D Dee (Chairman)  
C Warren  
C Crackett  
T Gurney  
N Gray  
I Yeadon  
C Bayliss

**In Attendance:** Katrina Baker (Clerk)  
Tony Collins, Stanton Village Hall Chairman

### 240.20C **Welcome**

The Chairman welcomed everyone to the meeting and thanked them for attending. A warm welcome was extended to Tony Collins, who has recently been elected as Chairman of Stanton Village Hall.

### 241.20C **Apologies**

To receive and approve any apologies for absence, under Section 85 (i) of LGA 1972.  
PC Alan Ambrose  
M Tierney, RAF Shawbury  
N Rushton

### 242.20C **Declarations of Interest and Dispensations**

Councillor N Gray River Action Group Tenant on land (minute 249.20C)  
Councillor C Crackett 253b)

### 243.20C **Minutes**

It was proposed by Councillor Yeadon and seconded by Councillor Crackett that the Minutes of the meeting held on 1<sup>st</sup> September 2020 be agreed as a true record and signed by the Chairman. All were in favour and thus it was

**RESOLVED that the Minutes of the meeting held on 1<sup>st</sup> September be agreed and that a copy will be signed at the first Full Council Meeting which takes place in the Village Hall. They will appear on the website.**

### **Matters Arising**

There has been no further information regarding the RAF Shawbury Gliding Club.

### 244.20C **Vacancies**

Members reluctantly accepted the resignation from Natalie Rushton. Members commented that this was a great shame, however they understood her decision.

**RESOLVED that a vote of thanks be recorded to Natalie, her good efforts and enthusiasm will be missed.**

There is no requirement to fill this vacancy before May 2021 when an election can take place, if called by the electorate. However, if anyone from the Parish is interested in being considered for the vacancy, they should express their interest in an email to the Clerk.

### 245.20C **Urgent Items**

**Christmas in Stanton**

Members gave consideration to a suggestion that a Christmas Tree and lights be provided in the village. Unfortunately, however, this was too late for consideration this year as it needed to appear on an agenda. Members liked the idea and agreed it should be considered for 2021. In the meantime, local residents across the Parish are encouraged to decorate outside of the homes and gardens to brighten up the Parish for Christmas.

## 246.20C

### Finance and Governance Matters

#### a) Accounts for Payment

Members had received a list of payments for consideration

Cheque No	Description	Amount	Statute
100200	Landscape Maintenance (Sept and October)	£300	LGA 1972 s111
100201	Street Light Energy	£64.01	LGA 1972 s 14 p 34

It was proposed by Councillor Gurney and seconded by Councillor Warren, all were in favour and thus it was

**RESOLVED that the payments be made in accordance with the Financial Regulations.**

#### b) Financial Report

A copy of summary of receipts and payments (up to 30<sup>th</sup> October) was presented, from the Scribe Finances. The current balance is £34,498.39

Members were asked to consider any new projects that they would like to bring forward for consideration in the next financial year. The information should be forwarded to the Clerk so that any quotations needed can be obtained in time for budget consideration.

#### c) Clerk's Review

A copy of the Clerk's Review had been forwarded to all members for consideration. It was proposed by Councillor Gurney and seconded by Councillor Warren that the recommendations be approved, all were in favour and thus it was

**RESOLVED that the Clerk be awarded the 2.5% pay increase, as outlined by NALC, this is to be back-dated to 1<sup>st</sup> April 2020 and will be subject to the usual PAYE.**

**RESOLVED that there should be no change in hours at this time. However, it was agreed that any new projects should take into consideration the time available and if necessary agree any extra hours in advance.**

**RESOLVED that the Parish Council should work towards the creation of a Parish Strategy and Five Year Action Plan.**

**RESOLVED that the next review will take place in September 2021.**

## 247.20C

### Highway Matters

Members remained disappointed that officers at SC have not actioned a number of the outstanding reports that have been submitted and acknowledged. Details of their reporting system are required with the Council's policy on complaints. A site visit is still required as the only appropriate way of ensuring that the officers have the correct locations and can witness the issues.

### Rural Roads and Lanes

Councillor Warren had attended a virtual meeting, and shared a recording, which highlighted similar issues across the County. The difference being that the South Shropshire Councils effectively 'shout louder'. A working group has been formed with NFU and the Police and is led by Cllr Barrow, it is hoped that this work can include North Shropshire Councils too.

The use of rural narrow roads and lanes, particularly by HGVS and large agricultural vehicles results in verge erosion and the formation of potholes and highway damage. Members would be interested in discussing with the SC and local residents the provision of physical barriers that prevent such damage.

Councillor Yeadon agreed to investigate this issue further and discuss options available and this item will appear on a future agenda for further consideration.

**248.20C**

### **Planning**

#### **a) Updates**

The Chairman presented the Minutes of the Planning Meeting held on 16<sup>th</sup> October 2020, for information.

#### **b) Applications for Consideration**

##### **i) 5 year gypsy and traveller site**

**RESOLVED to make no comment on this application, as it was not in this Parish.**

##### **ii) 20/03921/ FUL The Hazles, Hazles Road**

**RESOLVED that Stanton Upon Hine Heath Parish Council supports the provision of a mobile home for use as a temporary agricultural workers dwelling, but this should have a condition applied that there is a 12 month restriction so that it can be re-considered, based on any changes in need at this location. It is essential that a mobile home remains temporary.**

##### **iii) 20/03961/FUL Hazledene, Stanton Upon Hine Heath**

**RESOLVED that the Parish Council supports the provision of one mobile home, for use as a temporary agricultural workers dwelling. This should have a condition applied that there is a 12 month restriction so that it can be re-considered, based on any changes in need at the location.**

#### **c) Other Planning Matters**

##### **Enquiry**

A residential caravan is sited within the private garden of a farm address – a request will be logged for details as to whether permission is required or has been granted.

**249.20C**

### **Environmental Matters**

A further discussion took place regarding work required to keep the River Roden clear. Members had previously discussed the need for a tree to be removed and quotations had been obtained. However, it had been agreed that Councillor Gray would liaise with the landowners and arrange for the work to be undertaken. As Winter approaches, this is more essential and should not be deferred again. Concerns were also expressed about the inappropriate use of barbed wire. This needs reporting.

**250.20C**

### **Police Matters and Neighbourhood Watch**

The Clerk is in contact with PC Alan Ambrose, who had sent his apologies to this meeting. There had been no update on the lack of Neighbourhood Watch reports, which apparently was as a result of the police system being discontinued. It was agreed to ask that PCSOs attend the PC meetings, or a daytime briefing, in order that the Parish Council can be confident it has up to date information available for the public.

**251.20C**

### **Projects**

#### **Community Support Scheme – Councillor Gray**

Councillor Gray reported that the support group is currently quieter although she is still collecting prescriptions and cat food when out shopping for local residents who do not wish to leave home. Thanks were extended to Cllr Gray for her work on this project. Receipts for expenditure will be required for audit purposes. As we approach a second lockdown, the support group may be busier.

#### **Play Area / Recreational Land**

The RoSPA report has just arrived and some remedial work is required. A quotation will be requested for the additional work. There are a number of low risk advisory points and one medium risk, which is to cut back the rear hedge.

A new playground sign is required and the local advisory Covid signs must remain on display although the area can now be used, providing the guidelines are followed at all times.

### **Noticeboards**

The Chairman updated Members on the current noticeboard provision for the Parish. There are three. The one at High Hatton, is on posts and needs to be replaced. The one on the bus shelter in Stanton is wall mounted and needs replacing. The third is on the Village Hall and can be used by the Village Hall Committee to advertise village activities and information.

The noticeboards need to be of a size that can hold 8 x A4 sheets, with clear opening door at the front preferably in one piece so all notices are clearly visible.

It was proposed by Councillor Dee and seconded by Councillor Gurney that the design and prices should be obtained and that an order should be placed as soon as possible. All were in favour and thus it was

**RESOLVED that the Parish Council purchases two replacement noticeboards (design to be agreed), one for High Hatton and one for Stanton, to have the Parish Council name across the top. The cost will be in the region of £1200.**

### **VE /VJ Bench**

Members agreed that the most suitable location would be by the Millennium Tree in Stanton Village. At this time, no alternative location was available. The Chairman agreed to speak with the neighbours to ensure that there would be no objections. It was agreed to take up Natalie's offer to order the bench and the Chairman would assist in its installation on to a concrete base for security.

**RESOLVED that the Parish Council would purchase a VE / VJ Day bench, and that the Chairman would finalise the most appropriate location, near to the Millennium Tree.**

### **252.20C**

#### **Street Lighting**

There have been no reports of faults. The Clerk is having the lighting energy assessed and it is hoped the total cost of energy should now reduce, due to the upgrade to LED.

### **253.20C**

#### **Shropshire Association of Local Councils**

All news bulletins and information are shared with the Members.

Thanks were extended to Councillor Crackett for representing the Parish Council at the North Shropshire Area Committee meeting.

A lot of useful information is received from SALC, Members are asked to read and if any items are required for further discussion, please request that they are added to the next agenda.

#### **Shropshire Garden Party – nominations for invitations**

A letter had been received from the Lord Lieutenant who is hosting a Shropshire Garden Party in June 2021 (regulations permitting). This is to be an opportunity to thank members of the community for the additional work they have undertaken to support local residents during this difficult period. A request will be circulated for local residents to be nominated. At the January meeting, the Parish Council will (depending on the number of applications) make a decision as to the best way to determine who should represent the Parish. There will be two invitations, for a nominee and their partner, or for two nominees.

### **254.20C**

#### **Stanton Village Hall**

Tony Collins reported on the work recently completed to ensure that the Village Hall is Covid-secure. The £10,000 grant from the Government has enabled the floor to be upgraded, replaced the feet on the chairs, and other maintenance, as required. Replacement front rails are also required. This windfall has meant that the Village Hall is in a sound financial position, with two years reserves available. Advice has been sought from the Village Halls Adviser at Shropshire RCC, so that the Trust has a constitution which is more appropriate for the Village Hall as a community asset.

Tony is a website designed, and he will be considering, with the Committee the provision of a website and facebook for the village hall.

There was a strong commitment for our two organisations to work together on behalf of the community.

**255.20C**

**Correspondence**

All Correspondence is shared with all Members, there had been no requests for any to be included on the Agenda for consideration.

**a) BT Phone Box**

SC has acknowledged the request and we await further information regarding the timescale for the decommissioning.

**b) Helicopter Liaison Group**

Thanks were extended to Councillor Crackett who had represented the Parish Council at the meeting. A copy of the Minutes has been circulated to Members, for information.

**c) SC Consultations**

Members were reminded that they, as individuals, can respond to any of the consultations, however, they cannot represent the views of the Parish Council.

**i) Highway Maintenance – awareness and engagement**

It was agreed that the Parish Council would only respond to confirm its disappointment that there is a lack of support for the rural areas and there needs to be an enhanced mechanism for reporting and follow up action.

**ii) Community & Rural Strategy – no comments to this ‘aspirational’ document**

**iii) Vibrant Shropshire Culture Strategy – no comments**

**iv) Planning White Paper**

There appears to be no real significance that will affect this Parish – its designation as ‘Open Countryside’ is likely to remain.

**d) Health & Wellbeing Webinar**

Councillor Warren had attended the event and share information with all Members.

**e) Stanton to High Hatton Footpath and bridge**

This had originally been raised by Councillor Gurney at the last meeting. Following a site visit, it had been agreed that the materials could be obtained from SC, with volunteers assisting with the work. It was confirmed that this is not necessarily the way SC will want to repair it and therefore Councillors Warren and Dee will liaise with the Rights of Way Officer from SC.

It is important that any right of way diversions are officially requested and that the Rights of Way officer is aware of the request so that an application, if appropriate, can be made for the diversion to be considered as part of the Definitive Rights of Way Map.

**256.20C**

**Parish Matters and Exchange of Information**

None

**257.20C**

**Date of the Next Meeting**

Tuesday, 5 <sup>th</sup> January 2021	7.00pm	Zoom Meeting (tbc)
2 <sup>nd</sup> March 2021	7.00pm	To be confirmed

Signed ..... Date .....

**E&OE**

These minutes are Draft and will be remain, for information only, until agreed as a true record at the next Full Council meeting on 5<sup>th</sup> January 2021.

If you have any questions, please do not hesitate to contact the Clerk – [clerk@stantonparishcouncil.org.uk](mailto:clerk@stantonparishcouncil.org.uk) or you can ring 07813 788094 and ask for Katrina Baker.